

# ADVICE OF LICENSED BUILDING PRACTITIONER(S)



Section 87 Building Act 2004

|  |
|--|
| <b>COUNCIL USE ONLY</b><br>Application No:<br><br> |
|--|

Owner must notify names of licensed building practitioners before restricted building work commences.

This form is to be completed in full and provided to the Hutt City Council before the first inspection relevant to this consent. Failure to provide this when requested could result in the immediate stop to the building work.

Basic instructions on how to apply are at the end of this form. For additional help go to: [www.huttcity.govt.nz/apply-online](http://www.huttcity.govt.nz/apply-online)

An up-to-date version of Adobe Reader is required to fill this form out online. Download for free  <http://get.adobe.com/reader/>

## THE BUILDING *(project location)*

|  |
|--|
| <b>Building name:</b> <i>[if applicable]</i> |
| <b>Building street address:</b>              |

## THE PROJECT

|   |
|---|
| <b>Building Consent No:</b>                   |
| <b>Description of proposed building work:</b> |

## THE OWNER *(must be completed and all details must be the owner's)*

|  |                     |                |
|--|---------------------|----------------|
| <b>Owner's name:</b> <i>[for individuals, state the preferred form of title e.g. Mr, Mrs, Ms, Miss Dr. For companies, trusts and other organisations provide a contact person's name.]</i> |                     |                |
| <b>Owner's mailing address:</b>  |                     |                |
| <b>Owner's contact details:</b>  | <b>Landline:</b>    | <b>Mobile:</b> |
|  | <b>After hours:</b> | <b>Fax:</b>    |
|  | <b>Email:</b>       |                |
| <b>Date:</b>   |                     |                |

## LICENSED BUILDING PRACTITIONERS ENGAGED TO CARRY OUT/SUPERVISE RESTRICTED BUILDING WORK

| Particular work to be carried out or supervised | Name of LBP | Licensing class of LBP | LBP number<br><small>[or registration number if treated as being licensed under section 291 of Act]</small> |
|---|-------------|------------------------|---|
| Design  |             |                        |   |
| Foundation                                      |             |                        |   |
| Sub-floor                                       |             |                        |   |
| Floors  |             |                        |   |
| Walls   |             |                        |   |
| Roof  |             |                        |   |
| Columns and beams                               |             |                        |   |
| Bracing   |             |                        |   |
| Damp proofing                                   |             |                        |   |
| Roof and wall cladding                          |             |                        |   |
| Water-proofing                                  |             |                        |   |
| Design of Fire Safety Systems                   |             |                        |   |
|   |             |                        |   |
|   |             |                        |   |
|   |             |                        |   |
|   |             |                        |   |
|   |             |                        |   |

Should any of the nominated Licensed Building Practitioners be replaced in the course of the construction work, the property owner must notify Council as soon as possible – and ideally before the replacement LBP carries out and restricted building work.

|                          |  |            |  |
|--------------------------|--|------------|--|
| <b>COUNCIL USE ONLY:</b> |  |            |  |
| LBP's checked            | <input type="checkbox"/> Yes <input type="checkbox"/> No | Acceptable | <input type="checkbox"/> Yes <input type="checkbox"/> No |

## HOW TO COMPLETE AND SUBMIT THIS FORM

### How to submit

Once you have completed and added the required signatures, please save it to your computer. You can then submit it with your supporting documentation by selecting 'Apply for it' under the 'Do it here' menu at [www.huttcity.govt.nz](http://www.huttcity.govt.nz).

If you would prefer to post or deliver your application, please print it, and send or deliver it to:  
Environmental Consents Division, Hutt City Council, Private Bag 31912, Lower Hutt 5040.

For enquiries, please phone 04 5706666