

# INBUILT WOODBURNER INSTALLED

|                     |           |
|---------------------|-----------|
| Installers Address: |           |
| Date:               | Telephone |

Basic instructions on how to apply are at the end of this form.  
For additional help go to: [www.huttcity.govt.nz/apply-online](http://www.huttcity.govt.nz/apply-online)

An up-to-date version of Adobe Reader is required to fill this form out online. Download for free:  <http://get.adobe.com/reader/>

**Inbuilt woodburner installed at:** .....

**For:** .....

**By:** .....

**Address:** .....

**Telephone:**.....

I hereby notify you that I have installed the following solid fuel burning domestic appliance from the current Ministry for the Environment approved wood burner list:

**Manufacturing company:** .....

| Appliance | Type | Authorised Fuel | Water Heater | Emission (g/kg) | Efficiency(%) |
|-----------|------|-----------------|--------------|-----------------|---------------|
|           |      |                 |              |                 |               |

at the above address, all in accordance with AS/NZS 2918:2001 (Domestic Solid Fuel Burning Appliances Installation), AS/NZS 4013:1999 (Maximum Particle Discharge), AS/NZS 4012:1999 (Minimum Thermal Efficiency) and the manufacturers installation instructions.

**In particular, the following requirements of AS/NZS 2918:2001 have been carried out:**

- The chimney has been inspected, cleaned and is in a sound condition.
- The chimney is constructed of *(please tick)*     brick     pumice     concrete
- The chimney is ventilated to manufacturer's instructions.
- The appliance is restrained against seismic activity.
- The appliance has been tested and approved by BRANZ as a zero rated heater.
- The fire surround at its connection to the fireplace is fully insulated with approved material.  
(See BRANZ Building Information Bulletin 259,1988)
- The ash hearth is of the correct dimensions to manufacturer's installation instructions.

**Please return to Building Manager, Hutt City Council, promptly after installation.**

Installer's Name *(please print)*: .....      Signature:.....

## **HOW TO COMPLETE AND SUBMIT THIS FORM**

### **Electronic signatures**

Hutt City Council Environmental Consents Division will accept this application form with a digital signature created through Adobe or your existing digital signature. If you click on the pink arrow in the signature box, or choose 'Place signatures' from the tools menu on the right hand side, Adobe will prompt you to add your digital signature, or take you through the easy steps to create one.

### **How to submit**

Once you have completed and added the required signatures, please save it to your computer. You can then submit it with your supporting documentation by selecting 'Apply for it' under the 'Do it here' menu at [www.huttcity.govt.nz](http://www.huttcity.govt.nz).

If you would prefer to post or deliver your application, please print it, and send or deliver it to:  
Environmental Consents Division, Hutt City Council, Private Bag 31912, Lower Hutt 5040.

For enquiries, please phone 04 5706666