


FREE STANDING WOODBURNER INSTALLED

Installers Address:	
Date:	Telephone

Basic instructions on how to apply are at the end of this form.
For additional help go to: www.huttcity.govt.nz/apply-online

An up-to-date version of Adobe Reader is required to fill this form out online. Download for free:  <http://get.adobe.com/reader/>

Free standing woodburner installed at:

For:

By:

Address:

Telephone:.....

I hereby notify you that I have installed the following solid fuel burning domestic appliance from the current Ministry for the Environment approved wood burner list:

Manufacturing company:

Appliance	Type	Authorised Fuel	Water Heater	Emission (g/kg)	Efficiency(%)

at the above address, all in accordance with AS/NZS 2918:2001 (Domestic Solid Fuel Burning Appliances Installation), AS/NZS 4013:1999 (Maximum Particle Discharge), AS/NZS 4012:1999 (Minimum Thermal Efficiency) and the manufacturer's installation instructions.

In particular, the following requirements of AS/NZS 2918:2001 have been carried out:

- The appliance and hearth are restrained against seismic activity.
- The hearth is an approved type according to manufacturer's requirements.
- The ash hearth is of correct dimensions to installation instructions.
- Manufacturer's clearances from heat sensitive surfaces have been adhered to for appliance and flue pipe.
- The flue pipe is of material recommended by the manufacturer, and has been erected in accordance with the manufacturer's instructions and AS/NZS 2918:2001.

Please return to Building Manager, Hutt City Council, promptly after installation.

Installer's Name *(please print)*: Signature:.....

HOW TO COMPLETE AND SUBMIT THIS FORM

Electronic signatures

Hutt City Council Environmental Consents Division will accept this application form with a digital signature created through Adobe or your existing digital signature. If you click on the pink arrow in the signature box, or choose 'Place signatures' from the tools menu on the right hand side, Adobe will prompt you to add your digital signature, or take you through the easy steps to create one.

How to submit

Once you have completed and added the required signatures, please save it to your computer. You can then submit it with your supporting documentation by selecting 'Apply for it' under the 'Do it here' menu at www.huttcity.govt.nz.

If you would prefer to post or deliver your application, please print it, and send or deliver it to: Environmental Consents Division, Hutt City Council, Private Bag 31912, Lower Hutt 5040.

For enquiries, please phone 04 5706666