

PRIVATE CONNECTION TO COUNCIL'S PUBLIC DRAINAGE NETWORK



After issue of Building Consent, but prior to undertaking any works, an application must be made for all new private connection(s) to the Council public drainage network.

A connection fee applies. Refer to Council's Building Consents fees price list.

Which public drainage network do you wish to connect to? Sewer / Wastewater Stormwater

DETAILS OF PROPOSED WORK

Building Consent number		
Site address		
Legal description		
Drainlayer undertaking works	Reg no.	
Email		
Contact phone		
Your name (if not drainlayer)		
Postal address – this required?		
Email		
Contact phone		
Date/time work is required		

Note: we require at least five full working days' notice before the intended drainage work is due to start.

FURTHER INFORMATION ABOUT THE REQUESTED DRAINAGE CONNECTION

How do you propose to connect to the public drainage network? (see notes below)

Saddle connection/Y Connection Manhole entry @ Invert level

- Stormwater – Connections 150mm or less can be connected directly to main. Connections greater than 150mm shall be made at a manhole or with a special factory made saddle.
- Wastewater – Connections 150mm or greater shall be made at a manhole.
- Any connection to manholes needs to apply to Wellington Water Land Development Team prior to application, ph 04 912 4467.

If you are planning a saddle or Y connection, what is the public main you want to connect to made from? **

Earthenware Concrete HDPE Other, please specify

What is the diameter (mm) of the public main you want to connect to? **

150ND/160OD 225ND/250OD 300ND/315OD 375 or >.....

What is the size of the proposed connection? **

100ND/110OD 150ND/160OD 225ND/250OD

Note: If the proposed connection is the same size of public main, a manhole is required at the connection. A dispensation may be granted by Wellington Water Land Development Team.

** For existing public drainage information, check Council's online property information system at: huttcity.govt.nz/property-info or email data.request@wellingtonwater.co.nz

PRIVACY STATEMENT

Council may hold, use and disclose personal information you have provided:

- to communicate with you for Council purposes;
- to tell you about products and services it believes may be of interest to you; and
- to enable it to maintain its records and carry out its statutory functions.

You have the right under the Privacy Act 1993 to access, and have corrected, information held by Council, which is at 30 Laings Road, Lower Hutt 5040, ph 04 570 6666.

SIGNATURE

Signed by or on behalf of
the owner:

Name:

Date:

Hutt City Council Public Drainage Network Connection requirements and details

Please note the following conditions when connecting to Council public drainage network.

- The connection to public drainage network must be carried out by a certified drainlayer.
- Once your application has been submitted and approved, the drainlayer will make contact with the applicant to arrange details to carry out the works.
- You must provide at least five full working days' notice before the intended connection work is due to start.
- The excavation exposing the public network must be completed before your drainlayer arrives to carry out the drainage connection work.
- The excavation must be large enough to allow the connection work to be safely done and must meet WorksafeNZ (DOL), Approved Code of Practice for Safety in Excavation and Shafts for Foundations 1995 as issued under the Health & Safety at Work Act 2015 and other relevant regulations.
- All new drainage must be recorded by the drainlayer. Measurement (from at least two fixed points, able to be located again in the future) relating to the position of the new connection are to be recorded and included with the as-built documentation/plans.
- For more information, contact your drainlayer direct.
- Information on the existing Public Drainage networks is available on Council's online property information system at: huttcity.govt.nz/property-info or you can email data.request@wellingtonwater.co.nz

Payment options:

In person at Council Administration building: Mon-Fri, 8am to 5pm (closed public holidays)

By eftpos, cash, or cheque with this form, at Council Administration building, 30 Laings Road, Lower Hutt

Internet banking

- Payment to Hutt City Council Sundry account: 03 0531 0429500 04
- Please add the following GL code as a bank reference: GL 1 3603 1002 000 000

Then scan this form, and email to: land.development@wellingtonwater.co.nz, including date of payment.

Office use only

Account:

Receipt no:

Amount:

Date:

Handling Officer: